

Lewiston City Council Minutes
Regular Council Meeting
November 24th, 2021
Lewiston City Hall – 7:00 P.M.

1. Call to Order

Meeting called to order at 7:02pm

2. Pledge of Allegiance

3. Roll Call

Present: Councilor Potter, Councilor Boynton, Councilor Borchardt, Councilor Robertson, Mayor Carlson

Not Present:

Also Present: Robert Falcon, Tim Dahl, Scott Yeiter

4. *Agenda changes and additions

None

Councilor Robertson motions to approve the agenda. Seconded by Councilor Borchardt.

Motion approved 5-0.

5. *Adopt Consent Agenda

A. Regular Council Meeting Minutes – (Pending), 2021

B. Accounts Payable 1

C. Accounts Payable 2

D. LG220 Application for Exempt Permit – Jackson O’Meara Post 90 (American Legion)

E. PEIP 2022 Rates

F. Sanitary Survey Report

G. Sump Pump and Roof Drains Notice

Councilor Borchardt motions to adopt the consent agenda. Seconded by Councilor Robertson.

Motion approved 5-0.

6. Citizen’s Concerns (3 Minutes)

None

7. PeopleService report

No discussion.

8. Lexipol Subscription – Tim Dahl

Fire Chief Dahl wishes to have a department wide policy manual in place. Lexipol has provided a quote for the subscription of \$3,799.50.

Councilor Borchardt motions to approve the subscription to Lexipol. Seconded by Councilor Potter.

Motion approved 5-0.

9. Emerald Ash Borer Tree Removal – Public Hearing

Public Hearing called to order at 7:15pm

No discussion

Public hearing closed at 7:16pm

10. 40 Williams/500 Williams Certification – Resolution #2021-24

The resolution is for the allocation of tree removal fees that are to be assessed to the listed property's taxes.

Councilor Potter motions to approve Resolution 2021-24. Seconded by Councilor Boynton.

Motion approved 5-0.

11. Underbilled Water Certification – Resolution #2021-25

The resolution is to assess how many periods the allocation of the unpaid accounts would be. It also removes one of the approved assessments since the city found that the property owner wasn't originally notified upon the origination of this issue.

Mayor Carlson motions to approve Resolution 2021-25. Seconded by Councilor Robertson.

Motion approved 5-0.

12. Folder/Inserter – Purchase

The city wishes to purchase a new folding and inserting machine for office mail to increase office efficiency. The price of the new equipment is \$5,195.00.

Councilor Robertson motions to approve the purchase of the new equipment. Seconded by Councilor Boynton.

Motion approved 5-0.

13. Vacation Time – Negative Balance Exception

This is to allow a city employee to go into a negative vacation time balance up to 80 hours.

Councilor Potter motions to approve the negative balance exception. Seconded by Councilor Boynton.

Motion approved 5-0.

14. Cable Commission Application

The city received an application from Elizabeth Dewar for a position on the Cable Commission.

Mayor Carlson motions to approve the appointment of Elizabeth Dewar to the Lewiston Cable Commission. Seconded by Councilor Robertson.

Motion approved 5-0.

15. Committee Meeting Updates – Public Works, EDA, Personnel & Budget, Cable/Media, Emergency Services Building

EDA committee met and discussed another potential Façade Grant as well as a job description for a full time EDA employee.

16. Additional Council Concerns

There will be a special council meeting on November 29th with Mike Bubany for CIP.

17. Recess

Meeting in Recess at 7:30pm.

18. 2022 Budget Review

Meeting called back to order at 7:40pm

- a. Ambulance requests approval to spend up to \$3,500.00 for a lot of 5-7 Radios.

Councilor Borchardt motions to approve up to \$4,000.00 + additional taxes and fees. Seconded by Councilor Potter.

Further discussion;

Motion amended for up to \$10,000.00 for two lots of at least 5 radios per lot plus fees, shipping and handling.

Motion approved 5-0.

- b. The city received a wreath from Leo Hedlund and wishes to offer thanks.
- c. Budget review: Unrestricted Cash, Fire Department items, Health Insurance, Property/Casualty, & Work Comp Premiums were discussed. Also stated that the current levy stands at 7.03% or \$1,072,759.47.

Councilor Potter motions to adjourn the regular council meeting at 8:47pm. Seconded by Councilor Robertson.

Motion approved 5-0.